

## Lumsden Beach Camp Career Opportunity

Position: Site Maintenance Coordinator

Deadline to Apply: March 31, 2025

Location: Lumsden Beach, SK

Term: May 20, 2025 to August 28, 2025



**LUMSDEN**  
*Beach Camp*

Lumsden Beach Camp is seeking someone fantastic to be our next Site Maintenance Coordinator. This position is seasonal starting around June 10. The right person for this job like to work outside and is able to work independently, making sure that our site is clean and safe.

### Goals and Purpose of Lumsden Beach Camp:

Lumsden Beach Camp is part of the United Church of Canada, a liberal, progressive Christian denomination, rooted in social and environmental justice, committed to reconciliation and learning right relationships, and to an affirming welcome of all peoples, regardless of race or religion, ability, gender and gender expression, sexual orientation, or economic background.

We seek to provide a safe place for children and youth to explore their own sense of self, personal leadership, explore their own understanding of spirituality, and their connection to the sacred – while learning new skills and developing independence in an inclusive, camper-centred environment. While we do not require our staff members to hold any particular religious or spiritual beliefs or convictions, we do ask that all staff members affirm the importance of these goals, help us create this environment, and participate as fully as their particular job duties allow, in all facets of the camp community.

### Scope & Summary of the Job:

At Lumsden Beach Camp the Site Maintenance Coordinator is responsible for ensuring that LBC's buildings and grounds are kept clean, safe and attractive. While we do not require this staff person to be skilled in all (or any) of the trades, we do ask that this person be willing to work hard and find the right person for any job that is beyond their skill level. This position requires the successful candidate to work independently while being self-motivated. Bottom line is that the Site Maintenance Coordinator does what needs to be done in order to give LBC campers, staff, renters & volunteers an amazing camp experience.

### Overview of Key Position Responsibilities:

- To do what needs to be done. This role is dynamic and constantly evolving.
- Accomplish a daily task list—jobs like taking out the trash, testing water quality, cleaning washrooms, fixing stairs and more.

- To ensure there are enough cleaning and paper supplies at all times and to order more when needed.
- To assist the Aquatics Coordinator in the maintenance of the swimming pool.
- To care for the grounds—mowing grass, weed wack around buildings, trimming trees, tending the garden.
- To perform general maintenance as needed—painting, patching screens, repairing decks.
- To take on other duties as required.

### **Qualifications:**

#### **Essential Functions:**

- Must have completed Grade 12 and be 18 years of age or older.
- Possess a valid Class 5 driver's license and have access to a vehicle.
- Possess physical and mental strength and endurance to work long days in the summer months.
- Ability to work up to 6 consecutive days a week during the summer months.
- Ability to live on-site for the duration of the term (unless otherwise discussed with the Camp Director).

#### **Education and Experience:**

- Summer camp experience an asset
- Experience doing manual labour and/or working in the trades an asset
- Must have or be willing to get Pool Operators Course Certificate.
- Knowledge of handling dangerous and poisonous material (WHMIS Course a definite asset).

#### **Knowledge & Skill Requirement:**

- Must be dependable, responsible, mature, self-motivated and safety conscious.
- Must be able to work independently & follow written and verbal instruction.
- Must be flexible, cooperative and willing to work in a team environment with young staff and volunteers.

### **Compensation:**

Lumsden Beach Camp provides competitive compensation, which is commensurate with qualifications and experience. Applicants can expect \$9,900 – 10,400 for the period. The Site Maintenance Coordinator is not required to live on-site, but has the option of room and board.

**To Apply:**

**Please submit a cover letter and resume to [ynotu@lumsdenbeachcamp.com](mailto:ynotu@lumsdenbeachcamp.com) no later than March 31, 2025.** For more information or to ask any questions about this exciting opportunity, contact our Executive Director, Kylie at 306-510-6135 or the email above.

We thank you very much for your interest. Only successful candidates will be contacted for an interview.